

Granby Charter Days Food Vender Agreement

This agreement is by and between Food Truck Vendor and Granby Charter Days Committee

Vendor/Applicant Name _____

Business Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone (Day) _____ Phone (Evening) _____

Email Address _____

Food Truck Vendor WILL:

- **Pay a fee of \$350.00** for the right to be one of **ONLY twelve (12)** exclusive food truck vendors during Charter Days 2023.
- **Pay a fee of \$400.00** if you want on sight **water hookup**; there are only 5 water hookup spots available and they will be determined by the order in which the food vendor agreements are received.
- Provide a quality food product and a food truck that is staffed by clean, professional, and courteous personnel.
- **ALL food vendors must provide Product Liability Insurance for sale or distribution of any products (i.e. food, beverages, etc.) at the event.**
- ALL food vendors must complete this food vendor application and have a Serve Safe Certification and Allergen Awareness Certificate forwarded to the Board of Health for approval **no later than May 8th** (1 month prior to the event).
- Comply with all health and fire permits, where applicable with the Town of Granby, at own expense.
- Vendors must bring their driver's license as proof of identification.
- Agree to indemnify fully and hold harmless the Town of Granby and Granby Charter Days Committee, its officers, employees, and agents against all damage claims, liabilities, and causes of action of every kind and nature.
- Responsible for keeping food area attractive before, during, and after the festival.
- Responsible for collecting and reporting all Massachusetts sales tax.
- Ensure that grease and abrasives will not be disposed of on event property except in designated garbage dumpsters.
- Ensure that food truck will be staffed and open during the set hours of:
 - Friday June 9, 2023: 5 PM -10 PM ;12 PM pending approval for early admission for Granby students
 - Saturday June 10, 2023: 11 AM – 10 PM
 - Sunday June 11, 2023: 11 AM – 5 PM
- Vendor and their employees shall use every measure to protect the fair site from all damages. Vendor shall be responsible for damage caused by him or her to buildings and grounds.
- Vendor will remove all trash in immediate food area during set up and breakdown each day. Trash receptacles in food area cannot be used for discarding food, grease, or other waste materials. Garbage dumpster is provided for your use. No trash is allowed to be left in food area after breakdown.
- **Set up begins at 9 AM on Tuesday, June 6th, 2023; you MUST contact the chair for vendor spot assignment at 413-519-9861. Food items need to be available by 5 PM, or 12 PM if possible, for Granby students and their families. Breakdown and removal of food truck must be completed immediately after festival.**

- Plastic gloves shall be worn by all persons handling food. No contact with money shall be allowed by persons handling food.
- **Failure to meet requirements may lead to removal from the event and no refunds will be provided.**
- **All appropriate Fire Extinguisher equipment must be on site at your booth the entire time period of event.**
- Payment of \$350.00/\$400.00 (water hookup) is due upon signing of this agreement. Make check payable to Town of Granby/ Charter Days. All fees are non-refundable.
- **Agreement with payment must be received by April 3, 2023.**

POWER

- All food trucks need to be self-contained and operated so your own personal generators are required since electricity is limited. Please make sure your generator is not too loud so the community can listen to the live music without any interruptions.
- All vendors must check in at the information tent.
- Vendors must limit themselves to one vehicle within event site while unloading equipment/product and remove the vehicle prior to set-up.
- Exhibits must be open and staffed during the set hours of:
 - Friday June 9, 2023: 5 PM -10 PM ;12 PM pending approval for early admission for Granby students
 - Saturday June 10, 2023: 11 AM – 10 PM
 - Sunday June 11, 2023: 11 AM – 5 PM

ADDITIONAL GUIDELINES

- Vendors may not sell items bearing the event name or likeness.
- Small radios are allowed. Amplification equipment is NOT Permitted.
- Vendors are prohibited from having animals within the confines of the event, except for legitimate service animals as authorized by the State Statue and ADA standards.
- “Pushing” sales to passing customers is prohibited.
- Nonprofits will have the ability to sell food at their tents, provided approval by the Charter Day Committee, they follow the board of health regulations, and they don’t sell an item that a food vendor is selling.

CANCELLATIONS

- Charter Days is a rain or shine event. If a vendor chooses not to participate in the event, the vendor agreement fee is nonrefundable.

The vendor certifies that the information on the vendor contract is a correct depiction of the services and products to be provided by the vendor at the event. The vendor understands that failure to follow vendor permit terms as described and stipulated herein will result in ineligibility for this and future events. The vendor further agrees to abide by all terms of the vendor permit for this event and to hold harmless and indemnify the Town of Granby against any claims arising by virtue of their occupancy of vendor space and participation in this event.

Vendor Signature

Date Signed

Printed Vendor Name

Vendor Business Name (please print)

Do you possess a license to sell food in the state of Massachusetts? ☐ Yes ☐ No

GENERAL RELEASE

The undersigned, individually and/or on behalf of the Company/ Organization does hereby discharge, release, indemnify and hold harmless Granby Charter Days Committee and the Town of Granby, its employees, agents and officers, and all other sponsoring organizations from any and all manner of actions, suit, damages or claims whatsoever arising from any loss or damage to the person or property of the undersigned and the undersigned's employees, volunteers, representatives or agents while in position of vendor space or participating in the Granby Charter Days Fall Festival. I understand that my vendor fee shall not be refunded if all or part of the event is concealed including but not limited to inclement weather or acts of nature.

I HAVE READ ALL THE RULES PERTAINING TO THIS CONTRACT AND AGREE TO ABIDE BY THEM.

Signature of Vendor _____

Date _____

FOOD VENDORS: PROVIDE A DETAILED LIST OF ITEMS PROPOSED FOR SALE.

*Food vendors are limited to a maximum of 10 items; the Granby Charter Days committee has the right to decline a food item based on redundancy. You must include the approximate serving size (oz. per piece/serving) and price per serving of ALL items.

ITEM	DESCRIPTION	SERVING SIZE	PRICE PER ITEM
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			